



UNIVERSITY OF MALAKAND

APPLICATION FORM FOR DEGREE IN ABSENTIA

Please Tick (✓) the relevant boxes.

Original <input type="checkbox"/>	Normal <input type="checkbox"/>	Most Urgent <input type="checkbox"/>
Duplicate <input type="checkbox"/>	Urgent <input type="checkbox"/>	Immediate <input type="checkbox"/>

- 1). Title of Degree _____
- 2). Name of candidate (in block letters) _____
- 3). Father's Name (in block letters) _____
- 4). Tick whether passed as Regular Student or Private candidate
- 5). District of Domicile (in case of private candidate)
- 6). College/Institution attended. (In case of Regular candidate)
- 7). Last Examination held in (write Year) _____ Tick Annual Supply
- 8). Session _____ (Attach attested photocopies of all DMCS/Transcripts)
- 9). University Registration No. _____ 10). Last/Final Exam Roll No. _____
- 11). Marks Obtained & Division. _____
- 12). Permanent Address _____
- 14). Present Address (for dispatched of degree) _____ 13). Phone No. _____
- 16). C.N.I.C. No. _____ (Attach attested copy)

UNDERTAKING

I here undertake that I have read all the instructions overleaf and completed all the requirements for the award of Degree and have deposited Rs. _____ Vide Receipt/Bank Draft No. _____ Dated _____ attached.

Attesting Officer:

Signature _____
 Name _____
 Office Seal _____

FOR OFFICE USE ONLY

Entries checked by _____ Confirmed by _____

ACKNOWLEDGMENT

Received the degree application from Mr./Ms. _____
 S/D/O _____ for the (Discipline) _____ Degree of the session _____
 Annual/Supply Examination under Roll No. _____ He/She has deposited Rs. _____
 In University Camps Branch vide receipt No. _____ Dated: _____ or
 Through Bank Draft No. _____ Dated: _____

IMPORTANT NOTE:

Original CNIC of the applicant and recipient along with this slip must be provided at the time of receiving degree. The applicant must read the instruction overleaf of the application form carefully before submitting the form in the office.

Issuance Date _____
 Dealing Assistant (Degree Section)
 University of Malakand

INSTRUCTIONS FOR DEGREE:

1. Fill in the blanks in your own handwriting.
2. Incomplete form will not be entertained and shall be returned or be kept pending unless the deficiency is removed.
3. Attach attested photocopies of Part-I & Part-II DMCs and CNIC.
4. Attach two passport size attested photographs.
5. Original bank receipt of NBP University campus branch or Bank Draft must be attached. (Fee remitted by Money Order will not be accepted).
6. Regular students are required to attest the degree form from head of the institution and private candidates from a Gazetted Officer.
7. For immediate degree the applicant must submit the prescribed form completed in all respect before 11.A.M on the working day in the Degree Section, but prior to depositing fee for the immediate receipt of degree, the degree Assistant must be consulted for cooperation of availability of all concerned dealing staff and all signatories
8. The office will not be held responsible for delay in preparation of degree in stipulated period due to incomplete/wrong information/ R.L cases/ non-availability of signatories and any other obstacle.
9. In case examination where the specialization has to be mentioned in the degree a certificate to the effect is to be furnished from the concerned Head of Department/Institution.
10. Bring original CNIC of the candidate, while receiving degree.

FEE SCHEDULE

<i>Category</i>	<i>Issue Period</i>	<i>Fee Original</i>	<i>Duplicate</i>
Normal	Within 40 Days	1000/-	2000/-
Urgent	Within 15 Days	1500/-	3000/-
Most Urgent	Within 03 Days	3000/-	6000/-
Immediate	Same Days	5000/-	10000/-

Note: This schedule will be applicable for the award of degree, till further orders.

FEE SCHEDULE

<i>Category</i>	<i>Issue Period</i>	<i>Fee Original</i>	<i>Duplicate</i>
Normal	Within 40 Days	1000/-	2000/-
Urgent	Within 15 Days	1500/-	3000/-
Most Urgent	Within 03 Days	3000/-	6000/-
Immediate	Same Days	5000/-	10000/-

