EXAMINATION ADMISSION FORM
FOR BACHELOR OF COMMERCE Part-II

PERSONAL DATA (To Be Filled In Block Letter)

- NAME ________________________________ CNIC NO ____________________________
- REGISTRATION NO ________________________________
- FATHER’S NAME ________________________________ CNIC NO ____________________________
- DOMICILE DISTRICT ___________________________ GENDER Male ☐ Female ☐
- DATE OF BIRTH DD ______ MM _____ YY ________
- PERMANENT ADDRESS ____________________________
  ____________________________________________
  ____________________________________________
- MAILING ADDRESS ____________________________
- PHONE # ______________________________ E-MAIL ____________________________

EXAMINATION DATA

STUDENT TYPE: Fresh ☐ Reappear ☐ Failed ☐
(Tick (✓) the relevant and cross (✗) the others)

- Roll No & Year of the Last B.Com Part-I Examination if Appearing as a Fresh Student
  Roll No ___________ Year ___________ (Attach attested copy of DMC)

- Roll No & Year of the Last B.Com Part-II Examination if Appearing as Compart Student
  Roll No ___________ Year ___________ (Attach attested copy of DMC)

Subject(s) in which to be examined

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Certificate

I certify that:

a) The candidate is a regular student of _______________________ college/Department and bears good moral character.

b) The candidate has attended the required number of classes and thus becomes eligible to take the forthcoming examination.

c) The candidate has remitted all dues of the college/department/hostel and no dues are outstanding against him/her.

d) The candidate has remitted Rs. (in figures)____________ Rupees (in words)____________

Vide NBP University of Malakand Campus branch receipt No.__________ Dated ________________

OR Through Demand Draft No _____________ dated ________________ drawn on ______________

Bank ________________ Branch.

Signature of Principal/Head of Department/Institution

Signature of Candidate

Dated: ________________

Official Seal: ______________________________

Note: The candidate will affix thumb impression in the presence of attesting authority.

INSTRUCTIONS

(Read carefully before filling in form)

1. Examination admission form & fee duly completed in all respect should reach the Dy. Controller of Examinations (Conduct) on or before the last date with normal fee notified for the purpose, failing which late/double/triple fee/extra fine shall be charged.

2. Examination fee should be deposited in the National Bank of Pakistan university campus branch or through Demand Draft.

3. Examination admission form and fee for part-I & Part –II must be submitted separately. No candidate will be allowed to appear in both parts on single admission form or single Roll number.

4. All candidates are required to attach three 1x1 size recent photographs and one copy of National Identity Card and domicile certificate duly attested by the attestation officer with the admission form. The attestation officer must be the head of the institution/college. The attestation officer will be held accountable for wrong attestation. Moreover the candidate will affix thumb impression in the presence of attesting authority.

5. Fee once deposited is neither refundable nor adjustable if the candidate is eligible.

6. Current attested DMC’s must be attached with the admission form.

7. Every candidate will be required to attach original migration certificate from the board of Intermediate & Secondary Education where from he has passed his inter/diploma examinations.

8. Federal/provincial service personnel or their children who are not permanently residing in the jurisdiction of Malakand university shall be required to attach service certificates of their own or their parents along with their admission form. Service certificate of private service shall not be acceptable.

9. All candidates of B.Com will avail a maximum of five and four consecutive examination for part-II, including the initial one to clear all the papers, failing which he/she shall be required to appear in all subjects including practical examinations as a whole.

10. Incomplete/unsigned form and form without the prescribed fee receipt/demand draft will not be entertained.

11. Admission fee by money order/cheque/fee receipt of a bank other than NBP University Campus Branch will not be accepted.

12. Every candidate must affix thumb impression and sign the admission form himself. In case of variation of thumb impression or in signature from I.D Card the candidate will face impersonation charges.

13. In case of compartment the candidate having missed two consecutive chances shall have to appear a fresh in the full examination.

14. Two different examinations are not allowed in one session except examination for the improvement of marks as permissible under the rules.

15. For improvement of division, the candidates will be required to appear either in both parts simultaneously, or in the final examination only, they have two such chances to appear in the syllabus in vogue of the relevant examination within two consecutive years. Improvement in supplementary examinations is not permissible.

16. Form will not be accepted without photograph. More over photograph should be in national dress.

17. Possession of mobile phone is not allowed in examination center. If any one found in possession. His/her Examination will be cancelled, besides forfeiture of mobile set.