

**TARIQ KHAN, Assistant Professor of English, UOM.****Home Address:**

Village & Post Office Chakdara (Amir Abad)  
District Dir (Lower) Tehsil Adenzai Khyber Pakhtunkhwa  
Pakistan. Postal Code: 18800.

**Phone:** 0092945761252 (land line)

**E-mail:** [tariqkhan1975@yahoo.co.in](mailto:tariqkhan1975@yahoo.co.in) / [tariqkhan1975@hotmail.com](mailto:tariqkhan1975@hotmail.com)



**Cell:** 00923459456251

**Marital Status:** Married

**Nationality:** Pakistani

**Date of Birth:** 1<sup>st</sup> May 1975

**Languages:** English & Urdu:

Read, Write, Speak and Understanding

Excellent

Pashto (Mother Tongue):

Read, Write, Speak and Understanding

Excellent

**OBJECTIVE:**

To be at a distinctive position in teaching, research and allied activities.

**EDUCATION:**

2008-2010	<b>M.Phil. in English: Advanced Integrated Studies</b> University of Malakand, Khyber Pakhtunkhwa	Score: 3.86CGPA
1998- 2000	<b>Master in English Language, Literature and Linguistics</b> National Institute of Modern Languages, Islamabad (Q.A.U)	Score: 67.4%
1995- 1997	<b>Bachelor of Arts</b> University of Peshawar <b>Major Subjects:</b> English, Islamiyat	Score: 50.4%
1992-1994	<b>Higher Secondary School Certificate</b> Federal Board Islamabad <b>Major Subjects:</b> English, Math, Physics, Chemistry.	Score: 55.8%
1989-1991	<b>Secondary School Certificate</b> Board of Intermediate and Secondary Education Swat Pakistan <b>Major Subjects:</b> English, Math, Physics, Chemistry, Biology	Score: 72.3%

**ACADEMIC PAPER IN M.A.:**

*Need and Importance of Study Skills in Pakistani System of Education*

**Research Papers Published:**

- *Futuristics and Creativity: Education, Language, and Literature: Focus: Pakistan* (Annual Paper Competition 2010 conducted by Association of Professional Futurists: APF, USA) – Certificate of Recognition (Honorable Mention: Individual).  
<http://profuturists.org/studentrecognition>
- *An Analytical Study of Patient's Health Problems in Public Hospitals of Khyber Pakhtunkhwa Pakistan.* (International Journal of Business and Social Science; Vol. 3; No. 5; March, 2012.)
- *The Dilemma of Women's Education in Pakistan: An Investigation into the Various Socio-Religious and Political Constraints in Women's Educational Empowerment in Pakhtoon Society of Khyber Pakhtunkhwa Pakistan.* (Indian Journal of Health and Wellbeing; 2011, 2(5), 924-931.)

**Research Papers Submitted:**

- *English Language & Education in Pakistan: Trends and Issues*
- *Futuristics: Theory and Applications in Pakistan: The PFI Case Study*
- *Creativity and the Future: Trends and Issues*

- *Literature Review: An Overview of Futuristics, Education, Language, and Literature: Focus: Pakistan*

### **CERTIFICATES:**

**Certificate of Recognition: Distinction:** (Awarded in M.Phil. for outstanding contribution in Futuristics, Education, Language, and Literature: Focus: Pakistan)

**Certificate of Merit:** Obtained highest score in Course Work of M.Phil. Thesis (Session 2008-2010).

**Certificate of Excellence:** Received from Governor Khyber Pakhtunkhwa Lt. Gen. (Rtd) Syed Iftikhar Hussain Shah alongwith souvenir.

**Certificate of Meritorious Services:** Received from Governor Khyber Pakhtunkhwa Lt. Gen. (Rtd) Syed Iftikhar Hussain Shah.

**Certificate of Participation:** Obtained as an Official representing University of Malakand, in 1<sup>st</sup> Pakistan Universities Games, Islamabad sponsored and organized by HEC in 2004.

**Certificate of Participation:** Participated in 23<sup>rd</sup> SPELT Conference.

### **MEMBERSHIP:**

Life Time Honorary Membership of the PFI – The Pakistan Futuristics Foundation & Institute.

### **EMPLOYMENT RECORD:**

**APRIL 2012 TO DAE:** Assistant Professor, University of Malakand.

**NOV 2001-** Lecturer/Head Department of English University of Malakand Khyber

**APRIL 2012** Pakhtunkhwa Pakistan

### **DUTIES AND RESPONSIBILITIES:**

1. Teaching & Counseling to Under Graduate and Graduate Level Students University of Malakand. Taking tutorial classes and classes related to career selection particularly with outgoing students (November 2001 till Date).
2. Chairman/Head/Administrative Incharge Department of English University of Malakand (November 2001 to November 2009).
3. Departmental Record Keeping, Attending Official Meetings; Social, Educational and Research Interaction with Staff and Students; Counseling of Students' on Recurring Basis with Special Emphasis Laid on their Educational, Emotional, and Research standings; Helping Out Students' on their Curricular, Co-Curricular and Extra Curricular Activities within and Outside the Classroom( November 2001 till Date).
4. Member Academic Council University of Malakand (April 2009 till Date).
5. Convener/Ex-Officio Board of Studies Department of English University of Malakand (April 2009 to November 2009).
6. Supervisor and Advisor of panel of curriculum Designers of Undergraduate, Graduate and at times Post Graduate level Department of English University of Malakand(November 2001 till Date).
7. Conducting and supervising research activities at the Undergraduate and Graduate levels Department of English University of Malakand (November 2001 till Date). To have produced academic paper on "*Need and Importance of Study Skills in the Pakistani System of Education*". Presently, teaching Research Methodology to the Undergraduate and Graduate Students Department of English University of Malakand.
8. To have taught to the students of other departments of Malakand University the subjects of Business Communication, English Functional, English Grammar, Report Writing, and English as a Compulsory Subject (November 2001 till Date).

9. Convener Examination Conduction Committee Department of English University of Malakand (November 2001 till Date).
10. Examinations' Appeal Committee University of Malakand (March 2009 till Date).
11. To have Tabulated & Scrutinized the results of Undergraduate and Graduate students of different departments of Malakand University and affiliated colleges to the University of Malakand (August 2003 till August 2007).
12. Convener Students' Admission Committee at Undergraduate, Graduate Levels Department of English University of Malakand (September 2003 till Date).
13. Convener Graduate Studies Committee Department of English University of Malakand (April 2009 till Date)
14. Member University Affiliation Committee University of Malakand (April 2009 till Date).
15. Students' Chief Proctor University of Malakand (August 2003 till August 2005).
16. Coordinator Evening Programmes University of Malakand (April 2004 till April 2008).
17. Assistant Warden Students' Hostel University of Malakand (August 2003 till August 2005).
18. Convener Students' Disciplinary Review Committee University of Malakand (May 2008 till Date).
19. Foreign Students' Relations Officer University of Malakand (November 2001 till November 2003)
20. Anchorperson at the various official gatherings at the University of Malakand including Students' Convocation or Degree Awarding Ceremonies, Opening & Closing Ceremonies, National and International Days, Handing and Taking Over Ceremonies, Symposia, Workshops, Moots, etc (November 2001 till Date).

**SEPTEMBER 2000-** Lecturer in English Abbottabad Public School & College, Khyber  
**OCTOBER 2001** Pakhtunkhwa Pakistan

**DUTIES AND RESPONSIBILITIES:**

1. Developed, planned and prepared courses and lessons for HSSC and SSC levels.
2. Taught students with demonstration, assignments and lectures, outside traditional subject and grade level confines.
3. Used interactive, synergetic, and experiential methods of learning and teaching as primary instructional approach.
4. Set and marked papers and exercises of various elemental levels for improving students' analytical skills.
5. Contributed to the selection for appointment and professional development of other teachers, including the induction and assessment of probationary teachers.
6. Provided guidance and advice to students on educational and social matters and on their further education and future careers.
7. Provided expert and sincere advices on specific questions/problems, making relevant records and reports.
8. Encouraged students' educational and research efforts and taught through authentic assessment and portfolios as well as standardized tests.
9. Reviewing from time to time methods of teaching and programmes of work. Encouraged dynamic literary and linguistic classroom activities.
10. Served as member of disciplinary committee; collaborated in interdisciplinary planning and team teaching.
11. Provided consultation and co-operation to persons and bodies outside the college as were approved by the employing authority and the Board of Governors.
12. Served as a student advisor to a multi-grade, small student advisory group during their tenure at the college and attended professional meetings to support this work.

13. Worked closely with families to support the academic, social and emotional growth of students.
14. Participated in regular professional development, reflective practices, peer coaching, and professional associations.
15. Collaborated with faculty from College on curriculum development, instructional practices and with College pre-service teachers during their internships.
16. Used scientific technological teaching aids inside and outside of the classroom environment.

#### TRAININGS AND WORKSHOPS:

Name of Institution attended	Country	Duration		Title of the course
		From	To	
Abdul Wali Khan University Mardan	PAKISTAN	14 <sup>th</sup> June, 2010	18 <sup>th</sup> June, 2010	Master's Trainer Workshop on Testing & Evaluation
HEC, Regional Office Lahore	PAKISTAN	27 <sup>th</sup> January, 2011	28 <sup>th</sup> January, 2011	Introducing Programme Self-Assessment Practices Through Quality Enhancement Cells
University of Malakand	PAKISTAN	18 <sup>th</sup> May, 2011	20 <sup>th</sup> May, 2011	Self-Assessment Procedures
University of Malakand	PAKISTAN	28 <sup>th</sup> Nov., 2011	16 <sup>th</sup> Dec., 2011	Incorporating Technology in Education

#### COMPUTER KNOWLEDGE

MS Word, MS Excel, Internet Navigation, extensively.

#### INTERESTS

Reading Literary Books, Indoor games, Inter-Intra and Cross Cultural Interaction & Communication.

#### REFREES

##### **Professor Dr. Raja Muhammad Ikram Azam**

Chairman & Founding Father, Pakistan Futuristics Foundation and Institute (P.F.I.), School Road F-7/1 Islamabad, Pakistan

Phone Residence: 0092512652899 E-mail: [pfi24@hotmail.com](mailto:pfi24@hotmail.com)

##### **Dr. Rahmat Ali Khan**

Dean/Professor of Mathematics, University of Malakand

Khyber Pakhtunkhwa Pakistan Mobile: 00923433921473 E-mail: [rahmat\\_alipk@yahoo.com](mailto:rahmat_alipk@yahoo.com)

##### **Dr. Arab Naz**

Head Department of Sociology

University of Malakand Khyber Pakhtunkhwa Pakistan

Mobile: 00923459537500 E-mail: [arab\\_naz@yahoo.com](mailto:arab_naz@yahoo.com) / [arab1976@hotmail.com](mailto:arab1976@hotmail.com)